



The
Battery
Network

Welcome to The Battery Network (formerly Call2Recycle). Thank you for joining our program where your participation helps keep batteries out of landfills and supports responsible recycling in your community. Together, we are leading the charge.

To get started, follow these simple steps:

1. **READ CLOSELY** the following information and the safety guidelines printed on your collection box.
2. **TRAIN** everyone associated with the handling, collection, or shipment of the batteries. (Free training materials will be available through our Collections Hub.)
3. **DISPLAY THE COLLECTION BOX** in a cool, dry location where it can be closely monitored. *Do not remove the flame retardant liner affixed inside the box. It helps reduce fire risk.*
4. **START COLLECTING** batteries (weighing 11 lbs/5 kgs or less), and cellphones (with or without their batteries) in the box.

Rechargeable batteries accepted

- Lithium Ion (Li-Ion)
- Nickel Cadmium (Ni-Cd)
- Nickel Metal Hydride (Ni-MH)
- Nickel Zinc (Ni-Zn)
- Small Sealed Lead Acid (SSLA/Pb)

Primary (Single-use)

- AA, AAA, 9V, C, D and button cells
- Lithium primary

*Primary (single-use) batteries can only be accepted in certain states. Check our locator to learn more batterynetwork.org/locator.

5. **PROTECT BATTERY TERMINALS** to prevent sparks and fires, as recommended in The Battery Network's guidelines. Only certain battery types require terminal protection. Scan the QR to learn more.



[Scan Here](#)

• Place only one battery (or cellphone with battery) per bag. You can substitute clear plastic bags, Ziploc® or produce bags. You can also use duct or non-conductive electrical tape to cover the terminals. Do not cover the brand name or battery chemistry.

• If you have a defective or damaged battery, immediately place the battery in an absorbent, non-flammable material, such as kitty litter or sand. Contact Customer Service at 877.723.1297 for further instructions on special U.S. DOT shipping requirements.

* **NOTE:** The Battery Network requires batteries to be shipped in compliance with U.S. DOT safety regulations, which require terminals of select battery types be protected. Visit batterynetwork.org/safety to learn more).

6. **SHIP** the box when it is full (up to 66 lbs/30 kgs) or within one year of the first date of collection, per EPA storage requirements. Be sure to visually inspect the contents on the box and remove foreign objects to avoid any safety incidents.

The Battery Network Safety & Compliance Advisory

The Battery Network has a strict safety policy to ensure all battery shipments arrive at a sorting facility without incident. Program participants that do not comply with these rules may face suspension or termination.

- Do not remove, manipulate or damage the flame retardant liner as it provides an additional layer of protection.
- Store The Battery Network's collection box in a cool, dry place and where it is under supervision.
- Bag or tape batteries to prevent terminals from touching, which could cause a fire.
- Only use The Battery Network containers or those that meet U.S. DOT requirements and are pre-approved by The Battery Network.
- Call Customer Service at 877.723.1297 if you have a damaged battery or visit batterynetwork.org/safety to learn more on special handling.

Battery & Cellphone Collection: Guidelines for Bulk Boxes

The Battery Network recommends shipping the box when it is full (up to 66 lbs./30kg) or within one year of the accumulation start date, per EPA storage requirements.

BUILD THE BOX

1 Unpack



Remove the shrink-wrap. Take one box (top) and one flame retardant liner (bottom). Build box, then unfold liner and insert into box. Remove adhesive strip inside (under the opening) and press liner to adhere. www.batterynetwork.org/FRB

2 Lift inner box



Select one of the boxes for display and store the others for future use.

3 Fold



Insert header tabs into top slots, side flaps into back slots and neatly position bags.

COLLECT BATTERIES & CELLPHONES

4 Bag it or tape it



Place *each* required battery or cellphone in an appropriately sized bag. If no bags are available, cover the terminals with duct, electrical or another non-conductive tape.

5 Seal it



Peel away backing from adhesive and fold flap over.

6 Drop it



Deposit sealed bag or bags into the box. Write the accumulation start date on the back of the box at the time of first use.

RETURN THE FULL BOX

7 Prepare to ship



When max capacity (66 lbs/30 kgs) is reached or one year of accumulation has passed, release the header tabs and side flaps, remove backing from inside adhesive strips and fold down while inserting side flaps.

8 Secure & ship



Shipping Individual Boxes:

The pre-paid, pre-addressed return shipping label displays your assigned carrier – Do NOT cover with your own label(s). Write your return address and put the box out for that carrier's next pickup.



Shipping Boxes on Pallet:

Once boxes are filled, place boxes on pallet (no more than 4 boxes high) and shrink wrap to secure. When shipment is ready and meets all the requirements, follow the instructions found at batterynetwork.org/bulk

Support

CALL
1.877.723.1297

EMAIL
connect@batterynetwork.org